Admissions, Enrolment and Graduations Policy

1 Purpose

To outline the principles governing the Admission, Enrolment and graduation requirements, ensuring clarity, consistency and support for all Students.

2 Scope

This Policy applies to the Admission and Enrolment process for Coursework Programs, including Award and Non-Award pathways, and the graduation process for all Award Program Students, including Higher Degree by Research (HDR).

For Admission and Enrolment processes for HDR Students, please refer to the HDR Student Admission and Enrolment Policy.

3 Policy Statement

The University is committed to upholding standards of fairness, transparency and accountability through its Admission, Enrolment and graduation processes. The University will ensure that relevant information regarding these processes is readily accessible to all stakeholders, promoting a positive and supportive environment for Student success.

This Policy aligns with:

- *Higher Education Standards Framework (Threshold Standards) 2021*: Standard 1.1 Admission; 7.2 Information for Prospective and Current Students

- *National Code of Practice for Providers of Education and Training to Overseas Students (2018)* (National Code) Standard 8 Overseas student visa requirements; Standard 9 Deferring, Suspending or cancelling the overseas student's enrolment.

4 Principles

4.1 Admissions

The University will:

- admit Applicants on the basis of merit, specific program requirements and perceived probability of success

- retain Decision making authority regarding an application outcome

- support participation and foster fair and attainable opportunities for Applicants from all backgrounds.

Students who have had a break in their study that requires them to apply for readmission must, if readmitted, resume study under the Award Program requirements which are in place at the time they are readmitted.

4.2 Enrolment

The University will:

- support Students in progressing through their program in a timely manner

- retain the right to amend, discontinue, suspend or cancel a Student's Enrolment or program of study to meet University or legal compliance requirements

- ensure that Students have access to the Courses and resources necessary to complete their program

- foster an environment that accommodates the diverse needs of Students while promoting Academic Integrity and supporting Academic Progress.

4.3 Graduation

The University will:

- provide Graduates with official academic documents in formats that safeguard their integrity, security and authenticity

- provide for posthumous conferral, where applicable

- recognise outstanding academic achievements through conferral of academic medals and awards to graduating Students

- ensure all Students have satisfied the requirements for the Award within the maximum time allowable, as specified in the program accreditation documents and the University handbook

- ensure that Higher Degree by Research Students receive formal confirmation upon satisfying all program requirements, advising them of their entitlement to use the associated title, while acknowledging that the Award will be conferred at the next relevant conferral date

- not permit Students who have a debt of any type to graduate.

Council reserves the right to revoke an Award that has been conferred on the basis that the individual:

- did not complete the necessary requirements for the Award; or

- achieved conferral through Academic Misconduct, fraudulent or dishonest means.

4.4 Grievances

Anyone who is dissatisfied with a Decision in relation to their Admission, Enrolment or graduation may request a review of this Decision in accordance with the Student Grievance Resolution Policy.

5 References

Nil.

6 Schedules

This policy must be read in conjunction with its subordinate schedules as provided in the table below.

7 Policy Information

Accountable Officer	Provost
Responsible Officer	Associate Provost
Policy Type	Academic Quality Policy
Policy Suite	
Subordinate Schedules	
Approved Date	
Effective Date	
Review Date	
Relevant Legislation	
Policy Exceptions	Policy Exceptions Register
Related Policies	
Related Procedures	
Related forms, publications and websites	

Definitions	Terms defined in the Definitions Dictionary
	Academic Integrity
	Academic Progress
	Admission
	Applicant
	Award
	Award Program
	Council
	Course
	Coursework Program
	Decision
	Enrolment
	Higher Degree by Research (HDR)
	Higher Degree by Research (HDR) Student
	Non-Award Program
	Policy
	Student
	University
	Definitions that relate to this policy only
Keywords	
Record No	24/279PL

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