Vital Records

1 Definition

Records that are essential for the ongoing business of the University, without which the University could not continue to function effectively or protect its Assets and interests. They are irreplaceable, or would require significant resources to recreate, and contain Information needed to re-establish the University in the event of a disaster and satisfy ongoing core business responsibilities.

These include, but are not limited to, contracts, deeds, memoranda of understanding, licences, evidence of ownership of physical and intellectual property, and other records documenting the legal authority or rights of the University.

2 References

UniSQ Defined.

3 Definition Information

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