

# Learning and Teaching Policy

## 1 Purpose

To provide a framework for learning and teaching across the University.

## 2 Scope

This policy applies to learning and teaching undertaken in the University's Coursework Programs and Courses.

## 3 Policy Statement

The University is committed to the continuous enhancement of the quality of learning and teaching, and to promoting a culture of learning and teaching excellence.

This Policy aligns with the:

- *Higher Education Standards Framework (Threshold Standards) 2021*: Standard 3.1 Program (Course) Design, 3.2 Staffing

## 4 Principles

1. Teaching is scholarly, research-informed and discipline-specific.
2. Excellence in learning and teaching is enabled by Student-centered and fit for purpose virtual, physical and social learning environments.
3. Learning and teaching practices accommodate the diverse backgrounds and needs of Students and ensure teaching is focused on supporting Graduate Attributes, as outlined in the Graduate Attributes Policy.
4. Learning experiences are designed to allow Students to develop knowledge and skills through active engagement with learning materials.
5. The University values and recognises innovation and excellence in learning and teaching practice and supports continuous review and improvement of all aspects of teaching.
6. Academic Employees participate in professional reflective practice and ongoing

professional development activities, and are supported to strive for excellence in teaching practices consistent with the University's mission and strategic objectives.

7. Teaching quality is measured through the application of a set of accountability measures and presented in a framework based on thresholds approved by Academic Board.
8. Teaching staff are available to Students seeking individual assistance with their studies, at set and publicised times, taking into account the learning needs of the Student cohort.

## 5 References

Nil.

## 6 Schedules

This policy must be read in conjunction with its subordinate schedules as provided in the table below.

## 7 Policy Information

<b>Accountable Officer</b>	Provost
<b>Responsible Officer</b>	Deputy Vice-Chancellor (Academic Affairs)
<b>Policy Type</b>	Academic Quality Policy
<b>Policy Suite</b>	<a href="#">Equivalence of Experience and Expertise with Academic Qualification Levels Procedure</a>
<b>Subordinate Schedules</b>	
<b>Approved Date</b>	6/8/2024
<b>Effective Date</b>	6/8/2024
<b>Review Date</b>	15/11/2027
<b>Relevant Legislation</b>	<a href="#">Tertiary Education Quality and Standards Agency Act 2011</a> <a href="#">Higher Education Standards Framework (Threshold Standards) 2021</a>
<b>Policy Exceptions</b>	<a href="#">Policy Exceptions Register</a>
<b>Related Policies</b>	<a href="#">Academic Freedom and Freedom of Speech Policy</a> <a href="#">Academic Programs and Courses Quality Policy</a>

	<a href="#">Admissions Policy</a> <a href="#">Assessment Policy</a> <a href="#">Code of Conduct Policy</a> <a href="#">Coursework Curriculum Design Policy</a> <a href="#">Graduate Attributes Policy</a> <a href="#">Student Academic Integrity Policy</a>
<b>Related Procedures</b>	<a href="#">Admissions Procedure</a> <a href="#">Assessment Procedure</a> <a href="#">Course Management Procedure</a> <a href="#">Program Accreditation Procedure</a> <a href="#">Student Academic Misconduct Procedure</a>
<b>Related forms, publications and websites</b>	<a href="#">11 Minimum Requirements for Online Teaching and Learning</a> <a href="#">Academic Development SharePoint site</a>
<b>Definitions</b>	<p><b>Terms defined in the Definitions Dictionary</b></p> <p><a href="#">Assessment</a></p> <p>The process of evaluating the extent to which Students have achieved the Learning Outcomes of a Course.</p> <p><a href="#">Course</a></p> <p>A discrete element of a program, normally undertaken over a single Study Period, in which the Student enrolls, and on completion of which the Student is awarded a grade.</p> <p><a href="#">Coursework Program</a></p> <p>A sequence of study consisting predominantly of Coursework.</p> <p><a href="#">Employee</a></p> <p>A person employed by the University and whose conditions of employment are covered by the Enterprise Agreement and includes persons employed on a continuing, fixed term or casual basis. Employees also include senior Employees whose conditions of</p>

	employment are covered by a written agreement or contract with the University.
	<a href="#">Graduate Attributes</a>
	Qualities, skills and disciplinary expertise that Students should develop during their time with the University and which are valued by the University community, employers and society.
	<a href="#">Learning Outcomes</a>
	The expression of the set of knowledge, skills and the application of the knowledge and skills a person has acquired and is able to demonstrate as a result of learning.
	<a href="#">Policy</a>
	A high level strategic directive that establishes a principle based approach on a subject. Policy is operationalised through Procedures that give instructions and set out processes to implement a Policy.
	<a href="#">Student</a>
	A person who is enrolled in a UniSQ Upskill Course or who is admitted to an Award Program or Non-Award Program offered by the University and is: currently enrolled in one or more Courses or study units; or not currently enrolled but is on an approved Leave of Absence or whose admission has not been cancelled.
	<a href="#">University</a>
	The term 'University' or 'UniSQ' means the University of Southern Queensland.
	<b>Definitions that relate to this policy only</b>
<b>Keywords</b>	Learning management system, learning and teaching principles, quality assurance
<b>Record No</b>	13/48PL