

Admissions Policy



1 Purpose

To establish the expectations and requirements for employees who admit Students.

2 Scope

This policy applies to the process by which Applicants become Students of the University. The Admission process finishes when the Applicant is formally enrolled as a Student on the University's system. This policy applies to the Admission of Domestic and International Students seeking entry into all Award Programs and Non-Award Programs offered by the University.

3 Policy Statement

The University establishes the expectations and requirements for Admission through this policy. Admission is determined on the basis of Academic Merit or the capacity for university level study. The University recognises that this can be measured by formal qualifications and by means other than formally recognised educational attainment. The Admissions Procedure sets out the criteria which an Applicant must satisfy in order to be admitted to the University.

Students seeking entry to programs at the University must satisfy the general Admission principles outlined in this policy as well as the specific entry requirements as detailed in the Admissions Procedure.

This Policy aligns with the:

- *Higher Education Standards Framework (Threshold Standards) 2021: Standard 1.1 Admissions, Standard 7.2 Information for Prospective and Current Students*

4 Principles

The Admission principles of the University are:

1. Admission to University Award Programs is determined on the basis of merit, specific program requirements and perceived probability of success.
2. Non-Award Programs and Courses do not have Academic Merit Admission requirements.

3. The University supports the Admission of Applicants who are considered to have a reasonable chance of success in the program to which they apply.
4. The University may establish and use alternative entry programs to assist the Admission of under-represented community groups.
5. There are a limited number of places available in each program. Where demand for a program exceeds the available number of places, Admission to the program may be denied, despite the Applicant meeting the minimum entry requirements.
6. The University may cancel the Enrolment of Students.
7. Admission requirements will be made available for Applicants.

5 References

Nil.

6 Schedules

This policy must be read in conjunction with its subordinate schedules as provided in the table below.

7 Policy Information

Accountable Officer	Provost
Responsible Officer	Associate Provost
Policy Type	Academic Quality Policy
Policy Suite	Admissions Procedure English Language Proficiency Requirements Procedure
Subordinate Schedules	
Approved Date	10/8/2023
Effective Date	10/8/2023
Review Date	11/4/2019
Relevant Legislation	Higher Education Support Act (2003)
Policy Exceptions	Policy Exceptions Register

Failure to comply with this Policy or Policy Instrument may be considered as misconduct and the provisions of the relevant Policy or Procedure applied. A hard copy of this electronic document is uncontrolled and may not be current as UniSQ the University regularly reviews and updates its Policies and Policy Instruments. The latest controlled version can be found in the UniSQ's [Policy and Procedure Library](#).

Related Policies	Enrolment Policy Work Integrated Learning Activities Policy
Related Procedures	Enrolment Procedure Higher Degree by Research Student Admissions and Enrolments Procedure Higher Degree by Research Student Progress Procedure Higher Degree by Research Supervision Procedure Program Accreditation Procedure Student Academic Progress Procedure
Related forms, publications and websites	QTAC Online Application UniSQ Online Application Form QTAC Tertiary Course Search QTAC Admissions Criteria UniSQ Program Guide UniSQ Future Students website UniSQ International Students website
Definitions	<p>Terms defined in the Definitions Dictionary</p> <p>Academic Merit</p> <p>Academic Merit is based on an Applicant's level of academic achievement during their prior studies. It is generally assessed on an applicant's OP score, International Baccalaureate (IB) score, Australian Tertiary Admissions Rank, or equivalent rank based on the applicants qualifications and/or work experience.</p> <p>Admission</p> <p>The process of submission and assessment of applications for entry to study at the University.</p> <p>Applicant</p> <p>A person who applies for any program or Course of study offered by</p>

the University whether the application is made through the Queensland Tertiary Admission Centre (QTAC) or directly to the University.

[Award Program](#)

A sequence of study which leads to an academic qualification granted by the University and conferred by Council.

[Domestic Student](#)

A Student who is an Australian citizen, a New Zealand citizen, an Australian Permanent Resident or the holder of an Australian permanent humanitarian visa.

[Enrolment](#)

The process of admitting Students to one or more Courses for the current Academic Year.

[International Student](#)

A Student who is not an Australian citizen, a New Zealand citizen, an Australian Permanent Resident or the holder of an Australian permanent humanitarian visa.

[Non-Award Program](#)

A sequence of study which does not lead to an Award.

[Student](#)

A person who is enrolled in a UniSQ Upskill Course or who is admitted to an Award Program or Non-Award Program offered by the University and is: currently enrolled in one or more Courses or study units; or not currently enrolled but is on an approved Leave of Absence or whose admission has not been cancelled.

[University](#)

The term 'University' or 'UniSQ' means the University of Southern Queensland.

Definitions that relate to this policy only

Keywords

QTAC, direct entry, tertiary entrance

